



Attendees: Soror Quintina Bartolomei, Soror Christina Johnson, Soror Kristina Harris, Soror Teresa Brown, Soror Shawnee Moore, Soror Ellen Shaw-Garnett, Soror Jean'Yea Horton, Soror Heather Allen, Soror Toy Parrish, Soror Melanie Mitchell, Soror Chanti Lyons, Soror Willie Mai Chavis, Soror Ameesha Smith, Soror Brittany Bryant

- I. Meeting was called to order at 10:07 AM.
- II. Sorors stood and recited the Lord's Prayer and Sorority's Pledge.
- III. **Approval of Agenda:** Soror Moore moved to approve agenda. Soror Cary seconded. Motion was moved.
- IV. **Approval of Prior Meeting Minutes:** September minutes tabled until November meeting.
- V. **Correspondence:**
  - A. Soror Hawkins sent a thank you card in response to her mother's passing.
  - B. Ettrick Elementary students send homemade thank you cards for the school supplies that were donated.
  - C. Virginia State University Credit Union Account Statement.
  - D. Upsilon Nu for Omega Psi Phi will be hosting a New Year's Day House Party in Richmond, VA on January 1<sup>st</sup>. Tickets are \$25. Event will be from 1 PM – 6 PM.
  - E. Soror Shaw has \$10 raffle tickets on sell for a 2018 Nissan.
- VI. **Officer and Committee Report Updates**
  - A. **Basileus** – Soror Teresa Brown – Report Submitted
    1. Attended the NPHC Cookout which had a great turnout.
    2. Attended a phone conference with Delegate Aird to discuss what we are doing civically as a council. Reviewing dates to have a joint Legislative Day and Town Hall. These events will occur on either a Tuesday or a Thursday. As details are received, they will be forwarded to the chapter.
    3. October and November meeting will be held at Soror K. Brown's facility. The Petersburg Library will no longer allow food to be brought to meetings.
  - B. **1<sup>st</sup> Anti-Basileus** – Soror Quintina Bartolomei – Report Submitted
    1. Spring intake will take place from February to March. The anticipated induction date will be March 24<sup>th</sup>. We are in the process of planning the retreat for June. Information will be distributed in January. If you are in need of a name tag it is \$10. Reactivated and transfer sorors are not required to purchase their 1<sup>st</sup> chapter nametag. Water bottles are \$12. Email Soror Bartolomei for purchases of both nametags and water bottles. If you have any interest please forward to Soror Bartolomei.
  - C. **2<sup>nd</sup> Anti-Basileus** – Soror Antashia Robinson-Jeffers – Report Submitted
    1. Provided breakdown of events over the past month and upcoming events. Will send events for Founder's week to the chapter through email.
  - D. **3<sup>rd</sup> Anti-Basileus** – Soror Donna Woodson – Report Submitted
    1. The chapter held events during Octoberfest (Longwood's version of Homecoming).



2. The advisor has stated that if grades do not improve they will not be allowed to have spring intake. Events are limited until grades are improved.
- E. **Grammateus and Tamiochus** – Soror Nakiva McDowell and Soror Shawnee Moore – Report Submitted
1. There are 37 returning sorors. If you have paid and your name is not listed contact Soror McDowell. As a reminder, do not link your debit card to Paypal. Instead, link your actual account number not to have a fee taken out. Soror McDowell is currently exploring other methods of payments such as Cash App.
  2. There is no update on the VSU account. There is \$1,600 in the account and we don't have access to it.
  3. As of October 11, 2017, the Cash on Hand is \$5,714.05 (BXS), \$204.46 (Scholarship), \$461.70 (Rhoers), and \$175.00 (Philos).
- F. **Anti-Grammateus** – Soror Heather Allen – No Report
- G. **Epistoleus** – Soror Chanti Lyons – No Report
1. The website is now updated with current chapter members.
  2. Newsletter will be ready this week.
- H. **Philo Coordinator** – Soror Quintina Bartolomei – Report Submitted
1. There are currently 3 Philos returning for the sorority year.
- I. **Rhoer Advisor** – Soror Teresa Brown – Report Submitted
1. There are currently 3 financial Rhoers. A tea was held with the Rhoers to discuss etiquette. The October meeting was cancelled and double meetings will be held in November.
- J. **NPHC Representative Report** – Soror Edna Grier – No Report Submitted
1. T-Shirts are on sale until October 31<sup>st</sup>.
  2. Tickets for the Unsung Hero Breakfast will be sold until October 15<sup>th</sup>.
- K. **Programs Committee**
1. Breast Cancer – The walk will take place Sunday, October 15<sup>th</sup> from 12 PM – 4 PM. Must be there at 11:30 AM to walk. The wig drive and all donations are going to the Virginia Cancer Institute. The goal is to have at least 1 scarf, wig and hat in each chair. There are 22 chairs. Planning to donate on Saturday, October 28<sup>th</sup>. The committee is also accepting monetary donations. Communications will go out on Sigma Wear Pink Day to increase awareness.
  2. International Day of Service – The program will be focused on all of the H3 programs. The event will be free of charge. Eventbrite will be created to have a count of how many people plan to come. The location is on Virginia State's campus in Foster Hall Room 402. Only 78 people can attend the event. Door prizes will be raffled and there will be a geotag for SnapChat and a hashtag created.



3. Coats of Love – The goal is 100 coats collected. Contacted Puritan Cleaners and they are excited for the partnership. A total of 30 coats have already been donated. We will be featured on Channel 8 news.
4. Other – Will be delivering gifts to the Nursing Home in conjunction with the Christmas Party. We will be cooking food on January 6<sup>th</sup> at 8 AM at the Ronald McDonald House in Downtown Richmond. Soror Horton stated that they also need laundry detergent. Programs calendar is included in the officer reports. Soror Parrish asked if Operation BigBookBag be doing a refresh in January. Soror T. Brown will discuss with the committee.

#### **L. Ad Hoc Committees**

1. Branding Committee – No Report
  - a. Branding for the NPHC Breakfast will be sent out before the event.
2. Hospitality Committee – Report Submitted
  - a. No longer allowed to have food at the library, so food will no longer be served.
  - b. Sent sorors birthday cards and a sympathy card and get well card to Soror Lloyd.
3. Scholarship Committee – Report Submitted
  - a. The first conference call was held last week. The party is no longer being held on New Years. The new date is February 3<sup>rd</sup> from 7 – 11 PM at Kings Corner in Chesterfield. Tickets are \$40. If you sell 2 tickets then your ticket is 50% off. Sell 5 tickets then your ticket is free. Anticipate 100 people in attendance. Soror Parrish will assist in looking for a live band or entertainment. The chapter will profit about \$20 per ticket sold. The link is currently live on Event Brite. All of this information will be sent out to the chapter. Masquerade masks for those without masks will be sold at the event. Chapter will begin publicizing today.
4. Social Committee
  - a. Will begin monthly dinners in November. Plan to hold dinners on the 22<sup>nd</sup> of each month or choose a day that is consistent each month.
5. Fundraising Committee
  - a. Carnival Cruise. A total of 7 rooms were sold. There might be 1 or 2 rooms still being booked. Link is still open if others would like to book. If we get 8 rooms booked we should meet our fundraising goal of \$1,200 (approximately). Cruise transportation will not be provided because we have sorors coming from other states.
  - b. Pancake Breakfast. Working on details to have breakfast at Applebees. Reached out to Alpha Zeta to assist, however there might be conflicts with winter breaks. Applebee's requires 16



people be able to waitress. Committee is looking to have event around Christmas or Easter time.

6. Professional Development Committee – No Report

7. Technology – No Report

**VII. Old Business**

A. Area II Conference

i. Soror Parrish will send updated information about Advisors.

**VIII. New Business**

**IX. For the Good of the Sisterhood**

With there being no further concerns to conduct the meeting was adjourned at 12:08 am.

“Greater Service, Greater Progress”

Respectfully Submitted,

Soror Heather Allen